Minutes
Brookline Meetinghouse Committee
November 4, 2024 5 pm
Brookline MH location

Started 5:06pm.

Attending: Lee Anne Parker, Kerry Bourne, Jon Ballou; Public: Fran and Tim Carr; Stan Noga Select Board Representative.

Minutes taken by JB.

Reviewed minutes from 0.21.24. Some amendments were made, then JB moved to approve, with KB seconding.

LP provided a financial review and indicated after work on the moisture barrier, painting, window and wall repair, she estimated there will be $25K left. In the BMH fund. To cover any additional work (roof, slate and vapor barrier) additional funds will need to be raised. Windham Foundation might provide $4K for roof repair. Additional RFPs will be needed for any other projects.

Committee discussed sending an email to the SB stating that the BMHC will be applying to the Windham Foundation for $4K to cover the ridge cap. This is to keep the SB notified of this Committee's activities.

Work on the moisture barrier is proceeding

The Committee reviewed the RFP that the SB had put together, noting that there were some changes needed. KB agreed to work with LP and send an updated RFP to the SB.

The Committee discussed and agreed that it would be a better idea to separate the RFP for the painting into two separate RFPs: one requesting bids for the roof trim and window sashes; and another to paint just the North and East exterior sides of the Annex, and not include the South side since a significant amount of wood repair is needed on that side. The South side would then be painted after the wood-work was completed. It was agreed that these revised proposals would immediately be passed on to the SB so they discuss it at their meeting in two days (11/6/2024).

In case no bids were received for the painting, the Committee agreed to prepare additional RFPs to spend the ARPA funds. This included one for storm windows. APRA funds could also be spent on heaters and dehumidifiers. The suggestion for additional purchases and RFP would be presented to the SB at their 11/6/24 meeting.

As it was 6:40, JB moved to adjourn the meeting. Another meeting was scheduled for Nov 11 to finish discussing the remaining items on the agenda.