**Final Agenda for June 5, 2024**

Brookline Vt - Selectboard is inviting you to a scheduled Zoom meeting.

Topic: Regular Brookline VT Selectboard Meeting June 5, 2024

Time: Jun 5, 2024 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/89495524243?pwd=YXIrL2VEVkkzZTBFOTFQZnE3cVcxZz09

Meeting ID: 894 9552 4243

Passcode: 866877

Find your local number: https://us02web.zoom.us/u/ktCcBjJJs

Times are Approximate

6:30 1. Call the **meeting to order**

A. Introduce those present at the meeting

6:32 2. Review / Approve **Draft Minutes**

A. May 15, 2024 regular meeting minutes

6:35 3. **Members of the Public**

1. Scheduled members of the public - 5 minutes unless otherwise permitted
   1. Lee Anne Parker re: joint meeting of BMH Committee and Selectboard
   2. Alyssa Schmidt- Pride Month, Flag Display and Possible Purchase

B. Unscheduled members of the public - 2 minutes on agenda item only

6:45 4. **Changes to the agenda if any**

6:50 5. **Unfinished Business**

ACTION = motion / seconded / discussion / vote or table

A. ACTION

Open bid(s) received from the published RFP for the Feasibility Study

re: The Brookline Meeting House

B. ACTION

Reconsider the previously tabled bids

re: the BMH Steeple painting project. We have the following documents.

**Momaney Painters LLC - bid amount $23,800.00 Received 10/18/23**

Copies of Insurance,

Certificate of IRC Practices Training Completion # 31868

Dated 01.12/2023 good for 5 years:

Lead-Safe RRPM Firm VT Lead and Asbestos Regulatory Program

License RRPM-Firm-100052 Expires 6.8.2025

Lead-Safe RRPM Supervisor from Vt Lead and Asbestos Regulatory

Program License # RRPM - Sup-100072 expires 1/25/2024

Certificate of Attendance and Successful Completion Lead-Safe

Renovator - Supervisors Per 454 CMR 22.06

Certificate Number: NAT-RV-I-966-20-07491 Expires January 6, 2025

**802 Painting LLC - bid amount $17,600,00 Oct 10, 2023**

Copy of Insurance

Certificate of IRC Practices Training Completion - Certificate # 33248

Asbestos and Lead Regulatory Program

date: 4/12/2024 good for 5 years

Lead-Safe RRPM Firm License - VT Asbestos and Lead Regulatory

Program License: RRPM - Firm - 100238 Expires 5/17/2029

EPA/HUD RRP Certified Renovator Certificate # R-R-18692-24-10011

Expires February 26, 2027

Certificate of Attendance and Successful Completion Lead-Safe

Renovator - Supervisors Per 454 CMP 22.06

Certificate # NAT-RV- I-966 - 20 - 07484 expiration date: Jan 6, 2025

C. Tabled from May 15, 2024 Meeting

1. Minimum Road Specifications Policy - 1985
2. Driveway Culvert Policy - amended 2022
3. Identity Theft Prevention Policy - 2009 - Awaiting info from VLCT

D. Review Budget Stabilization / Rainy Day Policy

Review Post Storm Right of Way Cleanup Policy

Review Fundraising Policy

Review Social Media Policy

E. Discuss Village Trust Initiative Program

F. tbd

7:00 6. **New Business**

A. Set date and time for joint BMH and SB meeting originally scheduled for June 3

B. Unanticipated Revenue.

A Revolving Community Loan Fund Lien payoff to the town upon transfer of property title came in on Friday May 31 to the Town Clerk. Original loan amount approximately $5,456.72 - Discuss payoff amount and process for correction, if need be. Brookline received payoff amount of $9,935.35. May need recalculation. The rehabilitation fund has been closed and any property that received the loan has a lien payable to town to include interest, principal and penalties. Funds to be deposited as “unanticipated revenue”.

C. June 4, or 5 or 6th, 2024 FEMA Vt Flood Recovery Symposium at locations around Vermont.

D. Discussion of Pride Month this June. Shall town purchase Pride flag and display at town office in June 2024?

7:10 7. **Reports / Updates**

A. Highway Supervisor E. Mark Bils

1. GIA 2024 Grant project estimates for time/material

2. Arbor Climb - Hazard Tree Removal update

3. Ball field gate is installed w/ rocks donated by P. Myers

4. Ellen Ware Road & Hill Road/Kirsh Road Culvert meetings

5. Parker Road Culvert start date

6. Mowing schedule

7. TBD

B. Grants / Contracts - S. Noga

1) Planning Commission Update

2) Hazard Mitigation Update

3) MTAP Grant Application Update

1. Building Commissioner - B. Mello
2. 5 Minutes to set date and time of joint meeting of BMH Committee and SB - Take Action – Motion/Discuss/Vote
3. Other topics as necessary

D. Finance Review - M. DeSocio/D. Wellman

1) BMH and Village Trust

2) Soccoccio Contract Status

3 Update Town Financial Status Reports

4) DPS Hazard Mitigation Update

E. Selectboard Chair Report - D. Maggio Table

F. Any other discussion as requested by a selectboard member not

requiring a vote.

8:00 8. **Warrants**

A. Payroll Warrant-Concur w/ D. Maggio signing

B. Payroll Warrant-June 5, 2024

C. Accounts Payable Warrant

8:15 9. **Communication**

A. Regular Mail

June 21 Regional Policing/ACO meeting @ Windham County

Sheriff's office June 21, 2024 1:30 PM to2:30 PM at Old Ferry Rd, BR

B. Email

WRC - RE: DRAFT for the Local Hazard Mitigation Plan

Request for photos

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8:30 10. **Set Agenda items for June 19, 2024**

A. Hayley Kolding - So. VT Conservation Manager to discuss Flood plan

B. Open Bids pursuant to RFP for FEMA Culvert Engineering/SOW for

Ellen Ware Road and Hill Rd/Kirsh road.

C. Policy update

1. Collection and Payment of Property Tax/Delinquent Tax Policy

2. Credit Card Policy

8:45 11. **Adjourn the Meeting**