

Brookline Vt - Selectboard is inviting you to a scheduled Zoom meeting.

Topic: Special / Regular Selectboard Meeting - Limited Agenda

Time: May 7, 2024 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81752479362?pwd=L1IEbG9tRVJlNncvMEJvVlFWRjUwZz09>

Meeting ID: 817 5247 9362

Passcode: 168268

Find your local number: <https://us02web.zoom.us/u/kq85LTMNT>

Times are approximate

- 6:00 1. Call the meeting to order  
A. Introductions
- 6:02 2. Review/Approve Draft Minutes
- 6:05 3. Members of the public  
A. Scheduled members of the public  
5 minutes unless otherwise noted.  
B. Unscheduled members of the public  
2 minutes on agenda items only
- 6:10 4. Changes to Agenda if any
- 6:12 5. Unfinished Business -  
ACTION = Motion/Seconded/Discussion/Vote or Table
- A. Action : Appoint Marjorie Ray of Brookline to the position of Assistant Treasurer to fill the vacancy of Judy Acampora who recently retired.
- B. Action: A resident has requested to use the BMH for a family event on the afternoon of May 11th in case of inclement weather. Approximately 40-50 attending - No cooking in the kitchen. BMH Chairwoman would supervise. Seeking permission.
- C. Tires needed for Grader-Discussion of type of tires/number to buy and costs.  
Action: To purchase tire(s) for grader
- D. Review Highway Budget status regarding line items for available funds left in FY 2023-24 for Culverts/materials/Etc.

E. ACTION: Grants in Aid. Identify the 7 segments approved for FY 2024 work this year. Grant Amount \$10,000.00 Town share \$2,500.00 Total available \$12,500.00

F. ACTION: Parker road Install a 24 inch drainage culvert x ? feet (Town Right of Way). Review and complete Agreement for Entry; Limited Release form

G. FEMA.

1. FEMA Obligated projects
2. Nonobligated projects - next steps
3. Discussion about permits
- 4.. Discuss suggestions from Star Staley our new FEMA PA re: unfinished projects
5. Engineering costs and service proposal review from Everett T. Hammond PE Consulting Engineer for Ellen Ware Road Drainage Replacemet. Action possible
6. Engineering costs and service proposal review from Everett T. Hammond PE Consulting Engineer for the Hill Road @ Kirsh Road Culvert 11 (stone arch culvert) drainage repair Action possible

K. Discussion about residential runoff on Hill Road that causes dangerous icing conditions in the winter that needs to be addressed. Possibly send a letter to the resident about necessary repairs.

L. Discussion about collecting information from storm damaged property owners using the FEMA Substantial Damage Estimate Worksheet. Possible Action

M. Town Lawyer - Discuss which Lawyer would be retained for legal advice and review for town business. Possible Action

O. Possible Action - RFP for BMH projects as proposed by Jon Ballou.

7:30 6. New Business

A. Brookline Flood Bylaws- Review template of bylaws and placed on May 15, 2024 agenda for adoption.

- B. Site visit 9 am May 20, 2024 with Meghan Brunk from AOT on Grassy Brook Road / Parker Road area

7:35 7. Reports

- A. Selectboard Chair - D. Maggio
  - 1- BILL H.689 (2022) This bill proposes to require municipalities to adopt a local enforcement plan prior to receiving State aid for town highways and related structures. Sec. 1. 19 V.S.A. & 306 amended to read: &306 Appropriation; State Aid for Town Highways currently referred to the committee on government operations. Informational only
  - 2 - Laptop # 2 use requested by the SB chair
- B. Any other discussion as requested by a selectboard member not requiring a vote.

7:45 8. Warrants

- A. Payroll Warrant # 24-44 Dated May 8, 2024  
Amount \$6,929.13

7:47 9. Communication

- A. Email to Jeff McMahon, Meghan Brunk, Marc Pickering re: residential berm construction and its effects on properties downstream if it were to fail. Discussion about necessary permits, studies, possible relief culvert(s).

7:50 10. Set Agenda items for May 15

- A. Flood Bylaws Adoption
- B. TBD

7:55 11. Adjourn the meeting