

Brookline Vt - Selectboard is inviting you to a scheduled Zoom meeting.

Topic: Regular Brookline VT Selectboard Meeting  
Time: Apr 3, 2024 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85176970174?pwd=UHg2ZVkyTXQydjRIZGVWGNBOGNRUT09>

Meeting ID: 851 7697 0174

Passcode: 391774

Find your local number: <https://us02web.zoom.us/u/kb1ffwJHA>

Times are approximate

- 6:30 1. Call meeting to order
- 6:31 2. Review / Approve minutes
  - A. Regular meeting minutes from March 20, 2024
- 6:35 3. Members of the Public
  - A. Scheduled members of the Public-5 minutes unless otherwise noted
    - 1-Peter Yost re: BMH Mold process (10 minutes)
    - 2-Maggie Foley re: MTAP program changes (15 minutes)
    - 3-Lee Ann Parker/ Kerry Bourne : painting the BMH Building discussion (10 minutes)
  - B. Unscheduled members of the Public on Agenda items only-2 minutes
- 7:10 4. Changes to the Agenda
- 7:12 5. Executive Session- 313(1-b)(3)

A motion may be made to enter into executive session at this time based upon the finding that premature general public knowledge would clearly place the public body involved at a substantial disadvantage. Labor relations agreements with the appointment of / employment of a new hire will be discussed for the Selectboard Administrative Assistant and the on-call road assistant to the highway supervisor. No formal or binding action will be taken during the executive session. All actions/motions/votes will take place during the open meeting after the executive session.

- 7:25 5. Unfinished Business - Action = Motion/Discussion/Vote or Table
- A. Action - Hire Administrative Assistant to the Selectboard
  - B. Action - Hire Road Assistant to the Highway Supervisor
  - C. Action on RFP - BMH environmental/mold consultant
  - D. Action on Feasibility Study for BMH/Incidental cost by Jon Saccoccio
  - E. Action - Funding food/drinks/porta potty for Town Party on Sunday August 4, 2024 at BMH location not to exceed \$1,000.00
  - F. Action - Approve Updated Vendor List
  - G. Action - Approve pay scale for 2024/2025
  - H. Action - Approve seeking Engineering Studies for the following areas
    - 1-Ellen Ware Road
    - 2-Hill Rd & Kirsch Road Bridge/Stone Arch Culvert area
    - 3-Grassy Brook Road near Ginseng Lane
    - 4-Grassy Brook Road near Ames Farm
  - I. Action - Approve reimbursement for 2 to attend the Fundraising and Project Management retreat on July 9 and 10 2024 at the Grand Isle Lake House. Cost \$135.00 x 2 = \$270 plus mileage
  - J. Action-AOT Salt Shed outstanding fee of \$10,644.15  
Upon invoice - shall the town pay in one, two or three installments?
- 7:45 6. New Business
- A. Green Up Day Volunteer Coordinator needed
  - B. Quarterly Budget Review - Auditors recommendation discussion
- 7:55 7. Reports & Updates (30 minutes)
- A. Selectboard Chair Report - D. Maggio
    - VTrans meeting Summary
    - ARPA Reporting due before April 30th
    - Discuss/Review Agenda development
    - Department of Public Safety-VT Emergency Management Hazard Mitigation Grant for Structure Elevations & Mitigation Reconstruction letter of intent submission.
    - Compare & Contrast roles of Elected vs Appointed members
    - Available Training sessions for SB members
  - B. Highway Supervisor Report - E. Mark Bills
  - C. Grants / Contracts - S. Noga
    - Motion/Discuss/Vote on the Town Planning Grant Level of Scope of Work (SOW) and Estimated costs
    - Motion/Discuss/Vote on
    - BMH Grants,
    - Mold Study/Contract
    - Feasibility Study Contract
    - FEMA update on change in process

- D. Building Commissioner - B. Mello
- E. Selectboard Goals - A brief statement from each SB member identifying their personal goals to see to fruition in the upcoming year for the town.
- F. Any other discussion as requested by a selectboard member which does not require a vote

8:30 8. Warrants

- A. Payroll Warrants
- B. Account Payable Warrant

8:35 9. Communication

- A. Regular Mail
- B. Email
  - 1-Exercise/Yoga in the Brookline Meeting House this Spring  
Request to cover cost associated with attending Fundraising and Project Management Program hosted by Preservation Trust of Vermont July 9 & 10 2024
  - 2-Letter of Interest to DPS for 3 residents

8:40 10. Set Agenda for April 17, 2024

- A. Local Emergency Management Plan Draft/Review
- B. Oliver Ames re: Hazard Mitigation Grant

8:45 11. Adjourn the meeting