

Brookline Vt - Selectboard is inviting you to a scheduled Zoom meeting.

Topic: Brookline VT Regular Selectboard Meeting

Time: Feb 21, 2024 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87254393645?pwd=WmlGTDJOU2thZGF3Wk5lNUtnY3Jqdz09>

Meeting ID: 872 5439 3645

Passcode: 371638

Find your local number: <https://us02web.zoom.us/u/kIT49z8bt>

Times are approximate

- |      |    |   |
|------|----|---|
| 6:30 | 1. | Call the meeting to order   |
| 6:31 | 2. | Any changes to the agenda   |
| 6:35 | 3. | Members of the public   |
|      | A. | Scheduled members of the public<br>Chairwoman Lee Ann Parker of the Brookline Meeting House Committee<br>has requested 20 minutes to discuss the committee goals, priority list,<br>funding needs and planning for the near future. |
|      | B. | Unscheduled members of the public- 5 minutes on agenda topics only.   |
| 7:00 | 4. | Review and Adopt Minutes  |
|      | A. | Regular Meeting Minutes - February 7, 2024  |
| 7:05 | 5. | Warrant Orders  |
|      | A. | Payroll Warrant   |
|      | B. | Accounts Payable Warrant  |
| 7:20 | 6. | Unfinished Business   |
|      | A. | Consideration/discussion/possible action on appropriating<br>remaining ARPA funds.  |
|      | B. | Consideration/discussion/possible action to approve budgeted spending<br>by the Energy Committee.   |
|      | C. | Consideration/discussion/possible action reviewing salary raises and<br>retroactive pay to Listers. Policy on formalizing Human Resources<br>Development & salary guide.  |

- D. Cartographic Technologies - Computerized Mapping Program  
Consideration/discussion/possible action to purchase the program.
  - E. Discussion on hiring a reappraisal company - RFP development?
  - F. Discussion on progress made with adjourning towns regarding shared services. (Townshend / Newfane / Athens )
  - G. Part time Administrative Assistant / Highway Helper positions
  - H. Town Meeting - Setting up Multipurpose Room for Town Meeting
  - I. Pot Luck Organization - 5 pm to 6 PM in the back of the meeting room.
  - J. Carr Tree - Can not provide tree removal service this winter
- 8:00 7. New Business
- A. Discussion: Road Projects - Photographs and GPS coordinates
  - B. Discussion: Purchase tablets (cellular capabilities)
  - C. Discussion: Purchase laptops
  - D. Discussion: Purchase computer CPUs for treasurers/listers/town clerk this year/next year.
  - E. Discussion: select dates for quarterly Audits as recommended
- 8:10 8. Reports and Updates
- A. Highway Supervisor - E. Mark Bills
  - B. Building Commissioner - B. Mello
  - C. Highway Grants & Contracts - S. Noga
  - D. Selectboard Chair Report - D. Maggio
  - E. Any other topic as requested by the selectboard not requiring a vote.
- 8:30 9. Communications
- A. Emails
    - 1) FEMA Cat A and FEMA Cat B costs approved at 100% for the July 2024 storm. From Kim Canarecci
    - 2) Carr Tree - can not complete the tree removal project
    - 3) JRP and FEMA Assistance consultant info from Kim Canarecci
    - 4) WRC to Planning Commision Chairs for Towns abutting theTown of Winhall (Dummerston/Westminster/Brookline) for Town Plan Review Wed March 6 2024 at 6:30 pm on zoom.
    - 5) VLCT Workmen's Compensation Audit for non employee vendors in process.
    - 6) Vulnerable Populations Phone Tree to be disbanded in favor of CARES (Citizens Assistance Registry for Emergencies)
    - 7) Maggie Foley re: BMH scope of work request, does Brookline need culvert engineering studies?
  - B. Regular Mail
- 8:40 10. Set Agenda for the next meeting
- A. Reorganization Meeting on Wednesday March 6, 2024
- 8:45 11. Adjourn the Meeting