

**Final Minutes**  
**Town of Brookline Planning Commission**  
**Saturday September 2, 2023**

**Members Present**

**Committee members:** Barbara Bourne, Charlie Ezequelle, Somara Zwick (Selectboard Rep)

**Public:** Oliver Ames

The meeting was called to order at 9:12 a.m.

The members welcomed Oliver Ames to the meeting and to the Planning Commission. Discussion followed regarding procedures to join a Town Committee/Commission. Charlie Ezequelle recalled that a written request expressing one's interest in joining should be sent to the Selectboard. Following the receipt, an individual can be voted on for appointment to a committee.

Barbara Bourne mentioned that both Michael Masters and Melissa Hessney Masters are interested in joining the Planning Commission, but were out of town. Barb indicated they would be contacted when they were back in town.

Questions about scope of plan were raised and discussed. Concerns about recent town flooding were raised and how this matter related to town plan.

Discussion occurred about the current town plan and where the original documents, both hard copies and electronic versions, were located. Our last plan was adopted in 2018; based on this the new plan should be due no later than 2026. Members agreed to verify the deadline for new plan, date is on the WRC website. WRC changed from 5 year plan to 8 year plan.

Other potential committee members were suggested and will be contacted prior to the next meeting. Also, Somara will try to locate the electronic records of the old town plan documents and survey and share with committee members; or if they can't be located will convert hard copies to electronic data records.

In prior years, the Commission had monthly meetings: when town plan work (surveys, drafting, etc) began, meetings were held more frequently.

The next meeting date was set for 8:30 a.m. Saturday, September 30, 2023 at the Town Office and via Zoom.

Meeting was adjourned at 9:53 a.m.

Respectfully submitted: S. Zwick, 9/5/2023