

Brookline Vt - Selectboard is inviting you to a scheduled Zoom meeting.

Topic: Regular Brookline VT Selectboard Meeting June 7, 2023

Time: Jun 7, 2023 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87899700351?pwd=WEIPaWkyYzVwdmV5NWdQeG9ESk12Zz09>

Meeting ID: 878 9970 0351

Passcode: 148574

One tap mobile

+13126266799,,87899700351#,,,,*148574# US (Chicago)

+16469313860,,87899700351#,,,,*148574# US

Find your local number: <https://us02web.zoom.us/u/kudxSGU4j>

Times are approximate

- 6:30 1. Call meeting to order
- 6:31 2. Any changes to the agenda
- 6:35 3. Members of the public
 - A. Scheduled - 10 minutes
 - B. Unscheduled - 5 minutes on agenda topics only
- 6:45 4. Review / Approve Draft Minutes
 - A. Regular Selectboard meeting minutes from May 15, 2023
 - B. Emergency Selectboard meeting minutes from May 30, 2023
 - C. FYI - Final Minutes for BMH meetings on 4/13, 4/3, 3/13 ,5/8 & 5/15 requested for posting on the Website.
 - D. FYI - The minutes from the following SB meeting are missing May 3 and May 17 - Drafts need to be sent in and edits made on the Final minutes. Final emailed as a PDF to the Town Clerk for posting.
 - E. Town Meeting Minutes are signed and posted
- 7:00 5. New Business
 - A. Open Bids for Paving & Pothole Repairs RFP 2023.
 - Part 1 - FEMA site on Putney Mountain Road
 - Part 2 - Recycling Bin Area
 - Part 3 - Pothole repairs on Grassy Brook Road
 - Open/Read Bids/Discussion
 - Motion to award bid
 - Seconded by
 - Final discussion - Question is called for a vote to award bid
 - B. Introduction of new Policy
 - Post storm/power line work debris clean up
 - C. Review RFP for FEMA Mitigation
 - D. Job description for temporary filing position
 - Archive documents xx years old
 - Organization of documents discussion

- 8:00 6) E. Japanese Knotweed in Brookline
- Old Business
- A. Appointments
 - 1-Animal Control Officer
 - 2-Energy Committee - recording clerk/members
 - 3-SEVCA Representative
 - 4-DVFiber Representative
- B. Liability Hold Harmless Agreements to be signed.
 - 1-E & M Logging and Land Clearing
 - 2-Green Valley Carpet Cleaning
 - 3-Winot Work
 - 4-AS Clark & Sons
 - 5-Bloom Enterprises LLC
- 8:15 7) Reports and Updated
- A. Road Supervisor- E. Mark Bills
 - 1- JCB delivery inspection report - Monday June 5 expected between 10 and 1.
 - 2- To do list
 - Storm Sage clean up - FEMA Mitigation - Property Maintenance
 - BRIC Hazard Mitigation work with WRC
- B. Highway Grants & Contracts - S. Noga
 - 1-BRIC Grant Funded for Hazard Mitigation: meeting with WRC TBD Who / When / Where?
 - 2-Cota & Cota Pricing agreement - review & select Option
 - \$296. Capped Price Option - oil \$3.39 gal & Propane \$3.94 gal
 - \$329. Capped Budget Option - rounded over 10 months
 - \$445. Flex Option No price protection fee
 - \$299. Flex Budget Option
 - 3-Contract for Foundation work at BMH
 - Is the contract put together?
 - Amend contract to add vapor barrier? discussion
 - Change Order due to new insurance increased cost
 - Question from Vendor to amend bid
- C. Building Commissioner Report - B. Mello
 - 1-BMH building Assessment May 24th - report
 - 2-BMH Survey - has been sent electronically and posted on website
 - 3- SLP water system inspection - Source Protection Plan
 - 4-Work done by Cota and Cota
 - 4-Energy committee
 - 5-BMH storm window installment plans/inspection?
- D. Town Clerk Report - G. Tanza
- E. Selectboard Chair Report - D. Maggio
 - 1-July 22 Town party Expense plan
 - Porta Potty \$175. 10x10 pop up tent \$100 estimated

Signage / PR - \$100, Food/BBQ supplies/soft drinks/water ~\$450-\$500?
Funds for expenses to come from Community Activity Fund
Save the Date in Tax bill envelope requested

2-Riverside Cemetery Commissioners raised the price of a 40 Inch x 10 foot burial plot from \$200 to \$550. Up to 4 cremation urns are allowed in 1 plot. Commissioners request permission to insert in the tax bill a notice regarding increase in price for cemetery deeds. Discussion about activating Austine Cemetery for Cremation Urn burials only in the future. Next meeting June 23.
3-Historic Round School House Committee- Agenda planned but date of meeting is not set - Planning for 200th year of the RSH - Cleaning building-preparing and planting memorial garden, open house dates.
4- Emails sent out to remind committees of Open Meeting Law guidelines
5-Follow up re: resident complaint of neighbor throwing trash down hillside into her yard.
6- BMH Plant sale a success - request to apply dedicated kitchen funds (\$300 remaining) and some plant sale money to purchase a new refrigerator and to dispose of antique units currently in the kitchen.

F. Any other reports or discussions from the selectboard

9:05 8. Communications

A - Email

1-Windham Regional Commission - Consultants for Hazard Mitigation Plan requests meeting.

2- FEMA Zoom meeting - Thursday June 8, 2023 @ 10am

3-Peter Meyer concerns about knotweed

4- Stan Noga emailed on June 1 that he is resigning effective immediately as deputy health officer.

B-Regular Mail

1-Letter to NBFDD re: donation towards truck

9:10 9. Pay Orders

A. Payroll Warrant

B. Accounts Payable

9:15 10. Set Agenda for June 21, 2023

A. Mowing attachment

B. Update on application for municipal equipment loan if any

C. TBD

9:20 11. Adjourn the meeting