

Topic: Regular Brookline VT Selectboard Meeting
Time: Apr 5, 2023 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83296009640?pwd=bDdQb25lRjFQTjY4L0wzRTMyc3plQT09>

Meeting ID: 832 9600 9640

Passcode: 434755

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Find your local number: <https://us02web.zoom.us/u/kgchPsIII>

Times are approximate

Agenda for April 5, 2023

- 6:30 1. Call meeting to order
- 6:31 2. Any changes to the agenda
- 6:35 3. Members of the public
 - A. Scheduled members of the public - 10 minutes (none)
 - B. Unscheduled members of the public on Agenda items only - 5 minutes
- 6:45 4. Review / Approve minutes
 - A. Minutes from the reorganization meeting held on March 18, 2023
- 6:55 5. New Business
 - A. Open Bids for Consulting Services for Hazard Mitigation plan
Review / Discuss / Award Project (BRIC Grant)
 - B. Review / Revise Purchase Policy
 - 1 - missing electronic submission option
 - 2 - Discuss/vote on increasing purchasing limits
currently at \$1,000 and \$7,500
 - C. Sole Source Vendor List for 2023 - 2024
Review and vote
 - D. Storm SAGE damage report for FEMA
Estimated between \$14,000 and \$15,000 in costs
Discuss using Budget Stabilization Fund for clean up.
 - E. State Hazard Mitigation Plan Update Discussion-flier emailed 3/20/23
6 questions emailed to SB on April 1, 2023

- F. Discuss establishing an Energy Committee in Brookline and participate in the Municipal Energy Resiliency Grant Programs.
 - (a) Community Capacity Mini Grant \$4,000 towards outreach, education, planning
 - (b) Application for Energy assessments / Audits for town owned buildings which would make recommendations on weatherization, EV, Battery storage, costs, blower tests and qualify for loans from both the State and Federal Government.
 - (c) Implementation funding up to \$500,000 on town owned buildings

8:00 6. Old Business

- A. Reorganization Appointment Vacancy List
 - 1 - Appoint David Jones Assist. Treasurer
 - 2 - Appoint DVFiber Representative - Don Demaine as Alternate
 - 3 - Appoint Bruce Mello as Windham Regional Commissioner Alt. Rep
 - 3 - List of appointed committee positions vacant

- B. ARPA Appropriations :

Local Funding:	\$ 55,484.51
County Funding:	\$102,953.61
Total:	\$158,438.12

- 1 - BMH Foundation - up to \$15,000.00 (matched) value \$30,000.00
- 2 - SLP heat pumps - up to \$29,950.00 (includes \$4,500 rebate)
- 3 - DVFiber CUD appropriation - \$5,000.00 (matched) value \$10,000.00
- 4 - Highway Supervisor salary under budgeted by \$3,361.00 in 2022

\$105,127.12 Currently not obligated in 2022-23 FY

** = next fiscal year appropriations in the works

Report needs to be sent in by April 30, 2023

- ** 5 - Salary increase for Town Clerk & Town Treasurer for 2023 - 2024 FY

Town Clerk	-	\$21.75 hourly to \$23.00 hourly
Treasurer	-	\$20.00 hourly to \$23.00 hourly

ARPA funds to be appropriated at the end of FY June 30, 2024
- ** 6 - Purchase of new computer equipment in FY 2023 - 24

To replace CPUs used by Town Clerk/Listers/Treasurers as needed

8:15 7. Reports and Updates

- A. Highway Supervisor - E. Mark Bills
 - 1 - Sage Storm Clean up
 - 2 - Tree Warden - Public Notice for ROW tree removal
 - 3 - Consider developing Policy for removal of wood in ROW and Ditches
 - 4 - Equipment

- B. Highway Grants - Stan Noga
 - 1 - TA 60
 - 2 -
- C. Building Commissioner - Bruce Mello
 - 1 - Contract for BMH Foundation work awarded to Kerry Bourne
 - 2 - Generators - MERG discussion
 - 3 - SLP building update
- D. Town Clerk Report
 - 1 - Dog Report
- E. Selectboard Chair Report
 - 1 - Local Emergency Management Plan (due May 1)
 - 2 - BrooklineVT.com domain with 35 email addresses
 - 3 - Clean up from Storm Sage March 14 - 15 2023 ideas
Damage on Ellen Ware Road and Putney Mount. Road is still unknown
 - 4 - FEMA Update
- F. Any other reports or discussions by Selectboard Members
 - 1 - BMH Reorganization meeting held on March
 - 2 - Round School House Committee Reorganization Meeting - TBD
 - 3 - Riverside Cemetery Commission Reorganization Meeting -
4/1/23 postponed till 4/7/23 6:30 pm
 - 4 - Planning Commission Reorganization Meeting - TBD
 - 5 -

- 8:45 11. Communications
 - A. Regular Mail
BMH Grant for Assessment of the building \$500.00 received
 - B. Email
- 8:50 12. Pay Warrants
 - A. Payroll Warrant
 - B. Accounts Payable Warrant
- 8:55 13. Set agenda for the next meeting April 19, 2023
 - A. Local Emergency Operations Plan Adoption
 - B. ARPA Annual Report to be submitted
 - C. Vacancies
- 9:00 14. Adjourn