

Brookline Vt - Selectboard is inviting you to a scheduled Zoom meeting.

Topic: RESCHEDULED Brookline Reorganizational Meeting  
Time: Mar 18, 2023 01:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87224068449?pwd=a3ppQXh2OFB0U3dZeFdlOTdvNzFYUT09>

Meeting ID: 872 2406 8449

Passcode: 474556

One tap mobile

+13126266799,,87224068449#,,,,\*474556# US (Chicago)

+16469313860,,87224068449#,,,,\*474556# US

Dial by your location

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Meeting ID: 872 2406 8449

Passcode: 474556

Find your local number: <https://us02web.zoom.us/j/87224068449?pwd=a3ppQXh2OFB0U3dZeFdlOTdvNzFYUT09>

Times are approximate

- |      |    |   |
|------|----|---|
| 1:00 | 1. | Town Clerk to call the meeting to order   |
| 1:01 | 2. | Elect a Selectboard Chair   |
| 1:03 | 3. | Review changes to agenda if any   |
| 1:05 | 4. | Members of the Public   |
|      | A. | Scheduled - 10 minutes<br>Joseph Dutton-requests to speak to the Selectboard re: appointment for one year. Also ideas for increasing the involvement of others in town. |
|      | B. | Non Scheduled - 5 minutes on agenda items only  |
| 1:20 | 5. | Approve minutes   |
|      | A. | Minutes from Regular meeting - March 1, 2023  |
| 1:25 | 6. | Reorganization & Appointment of Town Officers / Positions   |
|      | A. | Elect Vice-chair of the Selectboard - 1 year term   |
|      | B. | Appoint Recording Clerk of the Selectboard - 1 year term  |
|      | C. | Appoint Supervisor of Grants - 1 year term  |
|      | D. | Appoint Building Commissioner - 1 year term   |

- E. Appoint Property Manager for 624 Grassy Brook Road DayCare Building-1 year term
- F. Appoint Road Supervisor - 1 year term
- G. Appoint Road Commissioner - 1 year term
- H. Appoint member to the Planning Commission - 5 year term expires 2027
- I. Appoint member to the Planning Commission - 5 year term expires 2027
- J. Appoint member to the Selectboard - 1 year appointment for the vacant 3 year term which will expire in 2025
- K. Appoint member to the Selectboard - 1 year appointment for the vacant 3 year term which will expire in 2024.
- L. Appoint Treasurer - 1 year term
- M. Appoint Assistant Treasurer - 1 year term
- N. Appoint Lister - 1 year appointment on a 3 year term expiring 2024
- O. Appoint Lister - 1 year appointment on a 3 year term expiring 2025
- P. Appoint Lister - 1 year appointment on a 3 year term expiring 2026
- Q. Appoint Delinquent Tax Collector - 1 year term
- R. Appoint Trustee of Public Funds - 1 year term
- S. Appoint Health Officer - 1 year term
- T. Appoint Deputy Health Officer - 1 year term
- U. Appoint Forest Fire Warden - 1 year term
- V. Appoint Deputy Forest Fire Warden - 1 year term
- W. Appoint Tree Warden - 1 year term
- X. Appoint Windham Regional Commission Representative - 1 year term
- Y. Appoint Windham Regional Commission Representative - 1 year term
- Z. Appoint Pound Keeper - 1 year term
- Aa. Appoint Animal Control Officer - 1 year term
- Bb. Appoint Rescue, Inc. Representative - 1 year term
- Cc. Appoint Town 911 Coordinator - 1 year term
- Dd. Appoint SEVCA representative - 1 year term
- Ee. Appoint Windham Solid Waste Management District Rep. - 1 year term
- Ff. Appoint Emergency Management Coordinator - 1 year term
- Gg. Appoint members to the Brookline Meeting House Committee - 1 yr term
- Hh. Appoint members to the Historic Round School House Committee - 1 yr term
- li. Set Time and Place for Selectboard meetings
- Jj. Establish official locations for posting meetings / hearings
- Kk. Establish official Newspaper
- Ll. Review Policies
  - 1 - Conflict of Interest Policy
  - 2 - Rules of Procedure
  - 3 - Purchase Policy
  - 4 - Other policies TBD

- A. Approve Chair and Vice Chair signing Pay Warrants
- B. Open Bids for the BRIC Grant - Consultants for Hazard Mitigation Planning for the Town of Brookline.

2:45 9. Old Business

A. Address incomplete processing of the agenda item 6 - A under Old Business from the February 1, 2023 Regular meeting. The recording clerk noted that the chair did not ask for the vote after the motion was discussed and the meeting progressed without realizing the question was not called. Note - the appropriation of the ARPA funds were approved under the condition that there was a matching grant received for the foundation work. See the minutes from December 21, 2022 - New Business. The incomplete motion being addressed now was to move the funds into the Dedicated Fund of the BMH as the award was already voted upon and approved. Below is the Motion from February 1, 2022

Motion; Authorize \$15,000.000 of ARPA funds be moved to the dedicated fund of the Brookline Meeting House account as the match to the State Historic Preservation Grant supporting the work to be done on the BMH foundation. Grant # 07110

- B. ARPA appropriations summary \* = Next fiscal year 2023-24
  - 1. BMH Foundation - up to \$15,000.00 (matched)-value \$30,000.00
  - 2. SLP Heat Pumps - up to \$29,950.00 (includes \$4,500 rebate)
  - 3. DV Fiber CUD - \$5,000.00 (matched) value \$10,000.00
  - \* 4. Salary increase for Town Clerk & Town Treasurer for 2023-24 FY.
    - Town Clerk - \$21.75 hourly to \$23.00 hourly
    - Town Treasurer - \$20.00 hourly to \$23.00 hourly
    - Appropriation of ARPA funds to be applied to salary line item
  - \* 5. Purchase of new computer equipment in FY 2023-24

3:00 10. Summary / Update / Reports

- A. Selectboard Chair - Town Meeting
- B. Any other reports of discussions by Selectboard Members that can not wait until the next Regular Selectboard meeting on Wednesday April 5, 2023

3:15 11. Communications

- A. Regular Mail
- B. Email

3:20 12. Pay Warrants

- 1. Payroll warrant
- 2. Accounts payable warrant

3:30 13. Set agenda for the next meeting April 5, 2023

1. Summary / Update Reports
- 2.

3:35 14. Adjournment