

**BROOKLINE SELECTBOARD MEETING AGENDA - FINAL**

Topic: December 21, 2022 Regular Selectboard Meeting 6:30 PM

Time: Dec 21, 2022 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

**<https://us02web.zoom.us/j/85676605834?pwd=WU5HcFBRTeF6RFBnWG0zWXE1L01yZz09>**

One tap mobile

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**Meeting ID: 856 7660 5834**

**Passcode: 866860**

Find your local number: <https://us02web.zoom.us/j/85676605834?pwd=WU5HcFBRTeF6RFBnWG0zWXE1L01yZz09>

Times are approximate

- 6:30 1. Call the meeting to order
- 6:31 2. Review changes to Agenda if any
- 6:35 3. Review / Approve Minutes from December 7, 2022 meeting
- 6:40 4. Members of the Public
  - A. Scheduled
  - B. Unscheduled
- 6:50 5. Budget Review / Town Meeting Review
  - A. Review - Discuss areas of General Budget
  - B. Review - Discuss areas of Highway Budget
  - C. Review - Discuss Appropriations List
    - I. Grouped Appropriations that have not changed
    - ii. Individual articles for appropriations that have increased.
    - lii. Individual articles for appropriations that are \$1,000.00 or more.
    - iv. Late appropriations requests
    - V. Non binding question about a future appropriation request
  - D. Discuss wording for changing treasurer from elected to an appointed position.
  - E. Discuss Administrative Assistant position and wording
  - F. Discuss salary raises
  - G. Discuss how to purchase equipment / vehicles
  - H. Discuss Building Commissioner stipend of \$500
  - I. Discuss Grant Supervision stipend of \$500
  - J. Discuss audit by outside agency for 2023-24

- 8:00 6. Old Business
- A. Cota and Cota Service contract for boiler
  - B.
- 8:05 7. New Business
- A. Vermont Advisory Council on Historic Preservation and the Vermont Division for Historic Preservation (VDHP) have awarded State Historic Preservation Grant Funds in an amount up to \$15,000.00 to partially fund the historic preservation project. The Town of Brookline pledged to match the VDHP grant of \$15,000.00 by applying ARPA funds to the approved project. A vendor contract packet between the Town of Brookline with Kerry Bourne for the work will need to be put together.
- 8:15 8. Summaries / Updates / Reports
- A. Highway Supervisor - E. Mark Bills
    - 1) GPS coordinates needed for the 15 in culverts which should be upsized to 18 " under the FEMA mitigation project 4621. The areas damaged by the undersized culverts are:  
  
42.992492 - 72.602749  
And  
42.995716 - 72.600977  
Location between Bennett Road and Banning Road on Putney Mnt Road.
    - 2) FEMA has included the 36 Inch culvert upgrade requested
    - 3)
  - B. Grants - Stanley Noga
    - 1) MRPG
    - 2) Salt & Sand Shed
    - 3)
  - C. Building Commissioner - Bruce Mello
    - 1) Cota and Cota Service Contract for Boiler
    - 2)
  - D. Selectboard Chair Report - Dot Maggio
    - 1) Vermont Bond Loan
    - 2) Email / Web site Domain planning TBD
    - 3) Power Emergency
    - 4) Auditors will work over the winter break on the books
  - E. Any other reports or discussions by members of the Selectboard

- 8:40 9. Warrants
  - A. Payroll Warrant
  - B. Accounts Payable Warrant
  
- 8:45 10. Communications
  - A. Regular Mail
  - B. E-Mail
  
- 8:50 11. Set Agenda for the next meeting - Wednesday January 4, 2023
  - A. Budget
  - B. Town Warning / Articles for Town Meeting Report
  
- 9:00 12. Adjournment