

**Approved Minutes**  
**Town Of Brookline Selectoard Meeting**  
**Wednesday, September 21, 2022, 6:30 p.m.**

**Present**

**Board:**

Dorothy Maggio (Chair)  
Bruce Mello  
Stan Noga

**Town Officers:**

Mark Bills (Road Supervisor)

**Public:**

Peter Barus (Recorder)

**Call the meeting to order**

The meeting was called to order at 6:30 p.m.

**Review changes to agenda if any**

**Pay Orders**

**Account Payable Warrant**

Ms. Maggio **moved** to approve Accounts Payable Warrant #2312, dated September 21, 2022, in the amount of \$28,207.17. Second by Mr. Mello.

There was discussion. Mr. Noga noted that the contract with Larson Electric had been sent to the vendor without response for almost two weeks. Ms. Maggio noted the bill for \$7,780. Mr. Noga explained that the vendor had been listed as a “terminated entity,” and had been so informed; and discussed the vendor’s listed business name.

The Motion was Amended by unanimous consent to read: “to approve Accounts Payable Warrant #2312, dated September 21, 2022, in the amount of \$28,207.17 with the understanding that the check to Larson Electric in the amount of \$7,780.00 would be withheld pending completion of required paperwork by the vendor.”

On the Amended Motion, **all in favor.**

**Payroll Warrant**

Ms. Maggio **moved** to approve Payroll Warrant #2311, dated September 14, 2022, in the amount of \$4,884.16. Second by Mr. Noga. **All in favor.**

**Reports and Updates**

**Road Supervisor Report - E. Mark Bills**

**Tree service needs**

Mr. Bills discussed tree service costs and availability for a day in October; that there were many trees to address; prioritizing tree removals; a road foremen’s meeting scheduled in October in Dover, and suggested grant funding could be available to deal with the ash trees. Ms. Maggio discussed current projects, paving on Parker Road and Hill Road, with no FEMA funds received to date; and the need to address hazards as soon as possible. Mr. Bills discussed incidents of deadfall, etc., and a priority list maintained by GMP, their challenges keeping up.

There was discussion of budgeting issues; long-awaited federal funds.

Mr. Bills discussed a three foot diameter culvert, partially plugged, with a view to addressing the situation soon.

**Highways and Grant Report - Stan Noga**

Mr. Noga discussed the time frame for a Hill Road grant, having been told that there could be some flexibility; funds of \$12,000 or \$13,000; loan application dates for equipment purchase; the status of the bond funds (\$90,000).

**Approved Minutes**  
**Town Of Brookline Selectoard Meeting**  
**Wednesday, September 21, 2022, 6:30 p.m.**

**Building Commissioner Report - Bruce Mello**

Mr. Mello discussed boilers, heat pumps, etc.; awaiting \$9,700.00 from GMP; other possible funding sources; the UV systems.

**Town Clerk Report - Guy Tanza**

Ms. Maggio noted no report from the Town Clerk.

**Selectboard Chair Report - Dot Maggio**

Ms. Maggio reported another animal control complaint (barking dog); health officer issues.

Mr. Mello discussed the open selectboard seat.

**Any other reports or discussions from the selectboard. TBD**

**New Business**

**Open bids**

**Brookline Meeting House Grant**

**Bids for repair of the Brookline Meeting House Foundation**

There was discussion of the RFP and grant application process; that there were no bids submitted; due by September 27.

Ms. Maggio noted emails to Cargill and American Rock Salt; ARS quoted \$94/T.

**Bids for logs - Pine (11) Cherry (4) Approx 2000 feet of lumber possible**

Brookline received no bids other than that of E. Mark Bills, therefore unanimously awarded to Mr. Bills.

**Members of the Public**

**Old Business**

**WRC services and grants - administrative help (tabled on 9/7)**

Ms. Maggio discussed a file containing bids; and noted the need for a person to sort through and organize the contents. There was discussion of hiring an administrative assistant, possibly a current employee at the town office.

**VMERS vs PayChex retirement fund discussion (tabled on 9/7)**

There was discussion; the possible need for legal advice on how to proceed. It was determined that a special meeting with executive session would be needed to complete the process.

**Communications**

**Email**

**Regular mail**

- Reminder re: town constable training requirements.

**Review / Approve minutes from September 7, 2022 Regular Meeting Minutes**

The minutes for September 7, 2022 were approved, as amended, by unanimous consent.

**Set Agenda for October 5, 2022**

- Set date for special executive session to discuss employment contract
- BMH
- Discuss sand and salt shed contract renewal with WRC
- Bank bond
- Town Plan
- Salt prices

**Approved Minutes  
Town Of Brookline Selectoard Meeting  
Wednesday, September 21, 2022, 6:30 p.m.**

- FEMA culvert

**Approved Minutes  
Town Of Brookline Selectoard Meeting  
Wednesday, September 21, 2022, 6:30 p.m.**

**Adjourn the meeting**

Ms. Maggio moved to Adjourn. Second by Mr. Mello. All in favor.

The meeting was Adjourned at 7:55 p.m.

*Respectfully submitted, Peter Barus, recording secretary, September 28, 2022*