

Town of Brookline Selectboard Agenda
REORGANIZATION MEETING
Wednesday March 4, 2020

The meeting begins at 6:30 PM Times listed are approximate

- 6:30 1. Town Clerk to call the meeting to order
- 6:31 2. Elect Selectboard Chair
- 6:35 3. Review changes to agenda if any
- 6:40 3. Scheduled members of the public
 - A.
- 6:45 4. Unscheduled members of the public
 - A.
- 6:50 5. Approve Minutes
 - A. Minutes from February 21, 2020 Regular Meeting
- 6:55 6. Reorganization & Appointment of Town Officers
 - A. Elect Vice-chair of the Selectboard
 - B. Appoint Recording Clerk of the Selectboard
 - C. Appoint Road Commissioner
 - D. Appoint representative(s) to the Windham Regional Commission
 - E. Appoint Emergency Management Coordinator(s)
 - F. Appoint 911 coordinator
 - G. Appoint Pound Keeper
 - H. Appoint Animal Control Officer
 - I. Appoint representative to the Windham Solid Waste Mgmt. District
 - J. Appoint representative to RESCUE Inc.
 - K. Appoint Property Manager for 624 Grassy Brook Road Daycare
 - L. Appoint Road Supervisor
 - M. Appoint Tree Warden
 - N. Appoint Building Commissioner
 - O. Appoint members to the Brookline Planning Commission
 - P. Appoint members to the Brookline Meeting House committee
 - Q. Appoint members to the Brookline Historical Society
 - R. Set time and place for Selectboard meetings
 - S. Establish official locations & newspaper for posting meetings/hearing
 - T. Review Policies
 - 1-Conflict of Interest Policy
 - 2-Rules of Procedure
 - 3-Purchase Policy
 - 4-other policies TBD

- 7:50 6. New Business
 - A. Paving RFP
- 8:10 7. Old Business
 - A. Discuss Road Equipment Purchase Next Steps
- 8:15 8. Summary / Update / Reports
 - A. Guy Tanza - Town Clerk Report
- 8:20 9. Highways & Roads
 - A. Mark Bills - Road Supervisor
- 8:25 10. Communications
 - A. Email
 - B. Regular Mail
- 8:30 11. Pay Orders
 - A. Accounts Payable
 - B. Payroll
- 8:35 12. Set agenda for the next meeting – Wednesday March 18, 2020
 - A. Approve and/or sign Rules of Procedure
 - B. Approve and/or sign Conflict of Interest Policy
- 8:40 13. Adjournment