

## **TOWN OF BROOKLINE SPECIAL SELECTBOARD MEETING**

**May 1, 2019 at 5:30 PM**

**Approved Minutes**

### **Actions:**

- Accepted bid from Bell Engineering for design engineering services for Salt/Sand Shed Project at a proposed cost of \$15,240.

### **Present:**

*Board:* David Jones (Chair), Gwen Tanza, Joseph Dutton

*Members of the Public:* Guy Tanza (Town Clerk & Road Commissioner), Marion Major (MPM), Mark Bills (Road Supervisor), Archie Clark

### **Call the meeting to order**

Mr. Jones called the meeting to order at 5:30 PM.

### **Select Design Engineer for the Salt/Sand Shed Project**

Ms. Major provided the Board with the submitted proposals from each of the 4 vendors, minus the cost proposals. The 4 vendors who submitted bids were Bell Engineering, DeWolfe Engineering, DuBois & King Engineering and Otter Creek Engineering. The group discussed the details of the 4 proposals and scored each proposal using the Vtrans ranking form. After discussion of each proposal concluded, the group opened the cost proposals for each bid. The cost proposals, including proposed hours, for each bidder were:

Bell Engineering – 127 hours - \$15,240

DeWolfe Engineering – 347 hours - \$43,941.60

DuBois & King Engineering – 515 hours - \$52,837

Otter Creek Engineering – 3923.5 hours - \$44,610

After extensive discussion of the merits of each proposal, including prior experience and understanding of the project, Mr. Jones moved to accept the bid from Bell Engineering for the Salt/and Shed Project design engineering services, at a proposed cost of \$15,240. Second by Ms. Tanza. **All in Favor.**

### **Adjournment**

Mr. Jones moved to Adjourn. Second by Mr. Dutton. **All in Favor.**

The meeting adjourned at 6:50 PM.

*Respectfully submitted, David Jones, Recorder, May 6, 2019.*