

**Approved Minutes**  
**Town of Brookline Selectboard**  
**Wednesday May 1, 2019, 6:30 PM**

**Present:**

*Selectboard:* David Jones (Chair), Gwen Tanza, Joseph Dutton

*Members of the Public:* Archie Clark, Mark Bills, Guy Tanza (Town Clerk, Videographer), Peter Barus (Recorder)

**Call the meeting to order**

The meeting was called to order at 6:52 PM.

**Review changes to agenda if any**

Table Recycling Costs

**Scheduled members of the public**

**Unscheduled members of the public**

Archie Clark inquiring as to status of the Equipment Committee; Mr Jones noted discussion had been tabled for future discussion; possibly first June meeting; there had been expressions of interest by others as well.

This will be on the next agenda.

**Approve Minutes from April 17, 2019 meeting**

Mr. Jones moved to approve the minutes for April 17, 2019, as amended. Second by Mr. Dutton.

**All in Favor.**

**New Business**

**A. Recycling Costs (Tabled)**

**Old Business**

**A. GreenUpDay – May4**

Mr. Clark had offered use of his truck. Mr. Tanza offered to provide coffee.

**B. Discuss/Approve Road Paving RFP**

Mr. Jones provided copies of two draft RFP, for paving and grinding respectively. Mr. Tanza discussed the specifications with Mr. Clark and Mr. Bills. There was discussion of whether separate RFP were necessary; grinding at different depths; shoulder work; cost-effectiveness of full restoration versus resurfacing; obtaining professional opinions/estimates before generating RFP.

Further research in consultation with vendors will be done for next meeting, with a view toward completing RFP before June.

**C. Discuss Changing Paper of Record**

Mr. Dutton had been informed by VLCT that the Town only needs a Paper of Record for Town Meeting Warnings. There was discussion of other postings such as RFP as discretionary.

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**Summary / Update / Reports**

**A. Guy Tanza – Town Clerk Report**

Mr. Tanza reported that six or seven dogs remain unlicensed, at next meeting the Animal Control Officer will receive the information and may begin making contact. Elections were completed, and there will be two more school district ballots in June.

**Highways & Roads**

**A. Guy Tanza – Road Commissioner Report**

Mr. Tanza noted that the roads were examined and measured, generally in good shape.

**B. Mark Bills – Road Supervisor**

Mr. Bills reported that he had started on the south end of town, that most roads have firmed up and he had added new gravel in early Spring at the worst places; where heavy stone was used it has been covered with road gravel to crown the roads, such as the beginning of Ellen Ware, Lower Putney Mountain, Merrill Drive; working up to the north end of town, applying new gravel on Whitney Hill, Parker Road, Athens Road; one pass on Ellen Ware to the Town Line for preliminary grading, noting some trees in the right-of-way; also one very wet section of Putney Mountain will get heavy crushed stone and finish gravel. Roads are passable, and there was much debris to clean up; there was a failed culvert at the north end of town, rusted out, blocked with cones until the road can accept equipment; another culvert was clogged, far end of Athens Road, apparently dumpster contents; some erosion was repaired; three culverts need replacement.

**Communications**

**A. Email**

- For next agenda, water system deficiencies at SLP.
- Email from Chris Webb, read by Mr. Jones.

**B. Regular Mail**

- VT ANR re: water system deficiencies (as noted above)
- VLCT Workshop announcement for June 5

**Pay Orders**

**A. Accounts Payable**

Mr. Jones moved to accept and sign Accounts Payable Warrant #2019-42 dated 4/29/19 in the amount of \$8,631.63. Second by Mr. Dutton. **All in Favor.**

**B. Payroll**

Mr. Jones moved to accept and sign Payroll Warrant #2019-43 dated 4/29/19 in the amount of \$1,393.32. Second by Mr. Dutton. **All in Favor.**

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**Set agenda for the next meeting – Wednesday May 15, 2019**

- Water system at Susie's Little Peanuts
- Recycling Costs
- Road Paving RFP
- Road Equipment Purchase Committee

**Adjournment**

Ms. Tanza moved to Adjourn. Second by Mr. Dutton. **All in Favor.**

The meeting was Adjourned at 7:40 PM.

*Respectfully submitted, Peter Barus, recording clerk, May 2<sup>nd</sup>, 2019*