

FINAL  
Historic Brookline Church Advisory Committee Minutes  
Monday 28 November 2016

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Lee Anne Parker called the meeting to order at 7:15 pm. Committee members present: Bruce Mello, Helen Samuels, and Kerry Bourne.

The minutes of the 14 November meeting were reviewed and approved.

Displays of Meetinghouse items for sale at Peoples Bank and Duttons:  
The display of merchandise at the Bank indicates that the items are for sale at Duttons. The Duttons display is quite extensive. Lee Anne is keeping track of what gets sold, and therefore what Duttons owes us. Lee Anne has also reserved space at Duttons for another opportunity to sell items in May.

Stan Noga has offered the Committee his notes and background information, which we will accept, with thanks, as a reference tool.

The Committee reviewed and corrected a draft of end of year fundraising letter, that will be sent to the community. Lee will send her draft, with proposed additions to Peter, who will then send an updated draft to the Committee. This will include an updated list of our accomplishments.

The Committee agreed to return to the topic of decorating the Meetinghouse for the holidays at a future meeting, as well as the topic of a new permanent sign for the exterior of the Meetinghouse.

Lee Anne and Peter are creating an updated mailing list, which includes the names of all the people who signed in for our various events.

The proposed new schedule calls for meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of each month. No meetings will be held in December. Meetings in January would be on the 11<sup>th</sup> and 25<sup>th</sup>. This proposed schedule should be reviewed with Guy. If one of these dates conflicts with other scheduled meeting in the Town Office, we can use Mondays as our alternative.

Insulation: Lee Anne has a copy of the bid that was submitted by Chad Farnum to insulate the community room and kitchen. This work will probably be done not next year, but the year after. The suspended ceiling in the community room should probably be removed.

We have not yet located anyone who is able to remove the bat guano in the attic of the main sanctuary. There is plaster in that space that must be protected. Helen will contact Efficiency Vermont and determine if they know of anyone who

can do this work. Servpro was also suggested. (Samuels called them on Tues 29 Novemebr, and confirmed that they can do this work.)

The Committee will meet next on 11 January. The meeting was adjourned at 8:40pm.

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