

Brookline Selectboard Meeting Minutes

FINAL

July 6, 2016

Attending:

Selectboard: Bernardine Hoard, Dorothy Maggio, Gwen Tanza and Stan Noga

Members of the Public: Guy Tanza (cameraman), Archie Clarke, Mark Bills, Lieutenant Oliver VSP

Call to Order

The meeting was called to order at 6:31 PM

Additions or Deletions to the Agenda

None at this time

Approve the Minutes of June 15th 2016 meeting

Dot Maggio asked that Gwen Tanza's name replaces Michael O'Donnell's name as selectperson in attendance. Also add Guy Tanza's name to members of the public attending as camera man.

Under Putney Mnt. Grinding and paving - last sentence change the spelling of moved. (Typo)

Under insurance Claim page 3 Strike out the replacement cost as it is not accurate. Add: Replacement or repair to be determined at a later date.

Under Fire alarm/phone issue... typo remove the N from last sentence second paragraph "practices on July 20th).

Typo-page 3 under Paving: Todd Menzeze not Menice.

Typo-page 4 under VT State Police contract: Correct spelling of police

Typo-page 5 under set agenda- correct spelling of fences

Change/edit paragraph following

Mr. Noga said that when he spoke to Mr. Marchant who was in contact with the VLTC regarding tree branch damage in a cemetery, that unless the abutter who's tree was in danger of damaging a headstone was notified in writing in advance, the abutter is not responsible for damages.

Dot Maggio moved to accept the minutes of June 15 2016 with corrections noted

Stan Noga seconded the motion. All voted in favor of accepting the minutes as corrected.

Scheduled Members of the Public

Lieutenant Oliver of the VSP presented a contract for service to the town of Brookline for 6 months. The contract offered had no increase in the price of the service. Last year we paid \$3,600.00 for 12 months. This contract is for \$1,800.00 for 6 months.

Gwen Tanza moved that the board accept the contract with the VSP for 6 months as presented. Stan Noga seconded the motion. All were in favor – motion passed.

Unscheduled Members of the Public

None were present

Old Business

- a) Unlicensed Dog list for 2016 – one resident with two dogs has not responded to the license renewal requests. Another resident who did not re-license her dog may have passed away. Dot Maggio will follow up.
- b) SLDC work Bee – The Selectboard is very happy with the result of the two day clean out of the storage area in the old Brookline school building. Pats on the back to all with a special thanks to Roger Borgeson, Sue Hoffman and Greg Barsch who also came to help out on June 25 & 26th. Guy and Gwen went back and washed off the side of the building which was spattered with mud since before Town Meeting day. TTT removed the two containers (one recycled/one rubbish) for \$308.00 which is less than what was approved. The containers were picked up on Monday. It was very hard work but well worth the effort!
- c) SLDC Swing Set – Discussion ensued about the damaged swing set in the playground. The number of seats, whether or not the swing set needs some sort of certification, and the current insurance claim with the \$1000.00 deductible. Stan Noga offered to research swings for the board and report back. Gwen Tanza moved to table the topic of the swing set until later in July or August. Stan Noga seconded the motion. All were in favor of tabling the topic. The motion passed.
- d) SLDC old playground equipment-Discussion ensued about the poor condition the playground climbing equipment is. It is not used by anyone and should be disposed of. The rotten posts can go to the land fill. Good posts could be used for a retaining wall. The metal pipes could also be upcycled into another projects use. Guy will look for volunteers to break it down. Dot Maggio moved to table action regarding this piece of equipment until the August 3rd meeting. Gwen Tanza seconded the motion. All were in favor and the topic was tabled.

Continuing with SLDC topics-the water filter system we found in the basement cannot be used. Nancy Burke had found a positive water test for Coliform and had to follow the new State guidelines for retesting several days in a row. (June 22, 27, 28, 29) The invoice was expectantly high. Discussion about holding off paying the invoice ensued until the Selectboard met with Nancy Burke to find out what kind of schedule for testing she was following and who would have to write up the remediation report to the State of VT. Bernardine moved to hold payment on the invoice seconded by Stan Noga. During discussion it was determined that it was not the fault of the tester but the requirements of

the State that required so many retests. Bernardine Hoard and Stan Noga both rescinded their motions to withhold payment. Dot Maggio will speak with Nancy again and ask that she comes to the next board meeting to explain what she has found out from the lab reports. It is requested that any vendor that needs access to SLDC contact Guy Tanza at the Town office so that he is aware of any invoice able work being done there.

Discussion moved to finding a service plan for the propane heating system at SLDC. Cota & Cota, Dead River were mentioned as possible sources. Stan offered to follow up with Gary Lavorgna suggestion of Richard Perking's. Guy Tanza asked that if someone wanted to first inspect the system that they should call town hall and he will arrange for them to get into SLDC. The Board would like a service contract. This can be brought up at another meeting under old business.

e. Road Foreman/Commissioner Update

Bernardine Hoard asked Mark Bills about CaCl₂ on Ellen Ware Road. Mark responded that it will be done as soon as he gets a summer grade on the road.

Putney Mountain road work is completed

There were a few questions about the size of the aprons on Hill Road after the paving was done last month. The shoulders will be fill in this week. Archie Clark said that when they are out patching the blacktop from culvert work he would look to fix those areas of concern.

Mark Bills will be doing the early spot mowing with equipment he will rent.

Archie will write up the RFP for the major town road mowing and it should be in the paper next week. The Full RFP will be on the website to save on advertising costs in the Reformer. Bid opening will be for July 20th.

Archie Clarke said that the box culvert near Mona's house on Grassy Brook Road will be done by Mark Bills. There is a \$200.00 permit application that needs to be mailed out. A \$20,000.00 Better Back Roads Grant has been received. This will improve Athens road past Sam Smiths. A culvert will need to be replaced and ledge removed. This will need to go out for bid. Bids to be opened at 7 PM on August 3 2016 for the Better Back Road Grant work project. Megan in the District 2 office has offered to assist Archie with the process for this job. He has gladly accepted her help.

Parker Road Project: The amount awarded was \$5,650.00 with material costs of \$1,412.50 totaling \$7,062.50 which is over the purchase policy amount. This project will remediate the erosion damage left over from IRENE. This is work above and below the Greer Bridge. Archie will develop the RFP and advertise it in the Reformer. The full RFP will be posted on line.

Three different RFP will be posted

- 1) Parker Road Remediation Project
- 2) Better Back Road Grant Project on Athens Road (August 3)
- 3) Town wide mowing

Archie Clarke told the board that the town has received \$175,000.00 Grant for paving. He noted that we could add an area near the green iron bridge as well as adding an area on Grassy Brook Road which would continue paving down towards the SLDC school building. There was a discussion about the amount of money the board would need to spend in order to get the most out of the paving projects while petroleum prices were down this year.

Dot Maggio made a motion to spend up to \$220,000.00 on paving by Vermont Road Works in order to meet the grant guidelines. Stan Noga seconded the motion. All were in favor. The motion passed to spend up to \$220,000.00 on paving this year on Grassy Brook Road.

Lastly Archie Clarke asked permission to replace the culvert under his driveway in order to remove the 90 degree turn water must take when it is draining. He will get written permission from the abutting neighbor and would pay for the material and labor at no cost to the town.

Bernardine Hoard moved to allow Archie Clarke to install a new culvert on Grassy Brook Road with no cost to the town pending approval from the abutting neighbor. Dot Maggio seconded the motion. A vote was taken and all approved. The motion passed.

New Business:

Peter Barus, clerk for the Selectboard has not been able to reconstruct the minutes from June 1 2016 meeting. The Draft was damaged in his system. He has emailed out those corrections from his recollection. It was suggested that he could review the discussion about the corrections by watching the Fact TV * link or borrowing the DVD from Guy Tanza. Dot Maggio also has her highlighted notes with corrections to share with Peter. Dot will Email Peter.

Dot Maggio will be meeting with Charlie Marchant and will visit the cemeteries that the Selectboard are responsible for. She plans on a presentation at the Town Meeting in March 2017.

Stan Noga will find out more about the need to update the Flood Plan. He will follow up and possibly have more information in August.

Stan Noga also noted that he will be following up with the Windham Regional Commission to see if there are any grants available for Air conditioners and generators.

Correspondence

The Putney Mountain Association is looking to acquire additional acreage and has requested a letter of support from the Selectboard. Dot Maggio has offered to follow up and produce a letter of support from the town.

The Windham County Humane Society contract for services was presented for the fiscal year. The contract is \$300.00 this year. This was approved for at the March Town Meeting.

Bernardine Hoard signed off on the Audit Report which is a list of financial management questions.

The paving bills from Springfield Paving were reviewed.

The bill for the TTT trucking for removing the Dumpsters from cleaning out the SLDC storage area was received \$306.10

The Better Back Road Grant Award letter dated June 13, 2016 was reviewed

The bill from washing winter salt off of the Green Iron Bridge by Nbfd was received. Bernardine Hoard made a motion to accept and pay for the \$1,000.00 charge for washing the bridge. Stan Noga seconded the motion. All were in favor. The motion passed and the bill can be paid.

Public Notice for the permit for Grafton Village Cheese Company to discharge Whey and Wash water from dairy processing was received.

The VLTC Newsletter July 2016 was received

Playworld.com private sale for playground equipment was received. Stan Noga was going to review this for August.

Efficiency Vermont letter from Adam Tower was in the mail. Rebates and low interest loans are available for furnace upgrades.

2017 Municipal Park and Ride Program information was reviewed

Pay orders

Bernardine Hoard moved to accept Pay Order # 51 in the amount of \$1,708.02

Gwen Tanza seconded the motion.

All were in favor of accepting Pay Order #51 for \$1,708.02. The motion passed.

Bernardine Hoard moved to accept Account Payable order # 2017 – 01 in the amount of \$142,191.77.

Stan Noga seconded the motion.

All were in favor of accepting Account Payable order #2017-01 in the amount of \$143,191.77. The motion passed.

Set Agenda for July 20, 2016

- a) Somara Zwick: Best Practice guidelines for Committee Chairmen. Somara will contact and invite them to the meeting on July 20th
- b) Update on old cemeteries by Dot Maggio
- c) SLDC – Swing Set/Playground Equipment(August 3)/Water testing

- d) Open Bids
 - a. Better Back Roads Grant Project on Athens Road (not due till Aug 3)
 - b. Parker Road Remediation project (Irene storm damage)
 - c. Town mowing

Adjournment

Gwen Tanza moved to adjourn he meeting

Stan Noga seconded the motion to adjourn the meeting

All were in favor. The meeting was adjourned at 9:03 PM

Respectfully submitted by Dot Maggio July 10, 2016