

BROOKLINE SELECTBOARD MEETING MINUTES – FEBRUARY 17, 2016 - ~~DRAFT~~ FINAL

Members Present: Bernardine Hoard, Stan Noga, Dot Maggio, Bruce Mello

Others Present: Peter Meyer, Tina Bills, Randy Bills, Kim Smith, Chris Hebb,

CALL TO ORDER

The meeting was called to order at 6:58 p.m. by Bernardine Hoard.

MINUTES

The minutes of February 3, 2016 were reviewed and the following changes made:

- Page 1: "Peter Myer" to "Peter Meyer"
- Page 1: "Helen Samulels" to "Helen Samuels"
- Page 1: "Peter Myer" to "Peter Meyer"
- Page 1: "Mr. Mayer" to "Peter Meyer"
- Page 3: "David Johnson" to "David Jones"
- Page 3: Add "Permit Fee for \$200" to "Approve Parker Road Project."

A motion was made by Dot Maggio to approve the minutes as amended. The motion was seconded by Stanley Noga. The motion carried unanimously.

SCHEDULED MEMBERS OF THE PUBLIC

Kim Smith and Chris Hebb - Windham Wood Heat Initiative: Kim and Chris presented the Energy Audit for discussion. Kim gave an overview of the timeline and noted that an extension of funding is not expected,

To determine what has been done since the completion of the energy audit, the Board will have Peter go through it and check off what's been done.

Discussion ensued regarding other grants and funding opportunities. Kim noted that there are also incentives through Efficiency Vermont.

The Board tabled further discussion pending a special meeting dedicated to the issue, to be held after Town Meeting.

UNSCHEDULED MEMBERS OF THE PUBLIC

There were no Unscheduled Members of the Public.

OLD BUSINESS

A motion was made by Bernardine Hoard to amend the agenda to allow for the Community Center discussion. The motion was seconded by Bruce Mello. The motion carried unanimously.

Community Center Update: Stanley noted that he received three verbal quotes. A \$1000 quote would activate the purchase policy.

Executive Session for Lease Discussion: A motion was made by Bernardine Hoard to enter into Executive Session at 7:37 p.m. for discussion of lease negotiations. The motion was seconded by Bruce Mello. The motion carried unanimously.

A motion was made by Bernardine Hoard to come out of Executive Session at 8:44 p.m. The motion was seconded by Stanley Noga. The motion carried unanimously.

No action was taken as a result of the Executive Session.

Parker Road Work Permit: A motion was made by Dot Maggio to approve the \$200 expense for the permit for work on Parker Road. The motion was seconded by Stanley Noga. The motion carried unanimously.

Grassy Brook Road Permit: A motion was made by Dot Maggio to approve the \$200 expense for the permit for work on Grassy Brook Road. The motion was seconded by Stanley Noga. The motion carried unanimously.

Job Description for Monthly Maintenance Position – Sunny Lane Daycare Center: Bruce updated the Board regarding the frozen and burst pipes in the attic. There is no heat in the attic to keep the pipes from freezing. Peter Noble suggested insulation around the pipes and installation of a floor vent to allow heat to get in.

Currently, Bruce is the call person for repairs but there needs to be a permanent solution. Research needs to be done concerning people going into a daycares facility for maintenance. Patrick Mace was mentioned as a possibility. Dot will see if he's interested.

A job description needs to be drafted. Discussion ensued regarding the duties to be listed. This will be revisited at the March 16 meeting.

A motion was made by Stanley Noga to authorize Bruce Mello to act as property manager in the interim. The motion second by Bernardine Hoard. The motion carried unanimously.

Timson Hill Race: Dot will touch base with Timson Hill and make sure they submit a hold harmless agreement.

Kiss a Pig Fundraiser: NewBrook Elementary would like to have a display at town meeting. Bernardine will contact them. Stanley Noga made a motion to approve the display at town meeting. The motion was seconded by Bruce Mello. The motion carried unanimously.

NEW BUSINESS

Town Meeting Presentation Discussion: The Board discussed details for Town Meeting. Guy will locate the key to the building.

Selectboard Clerk: The Board thanked Shannon for her work as Clerk of the Board.

Placement of Energy Sources: Stan asked the Board for their thoughts on Rutland's resolution regarding public energy placement. The Board will review.

CORRESPONDENCE

- EMS World
- US Department of Commerce – Census Announcement
- VLCT Spring Selectboard Institute

PAY ORDERS

A motion was made by Bernardine Hoard to approve Accounts Payable Warrant No. 32 in the amount of \$7,297.94. The motion was seconded by Dot Maggio. The motion carried unanimously.

A motion was made by Bernardine Hoard to approve Payroll Warrant No.31 in the amount of \$1,533.71. The motion was seconded by Dot Maggio. The motion carried unanimously.

AGENDA FOR MARCH 2, 2016

Organizational Meeting

ADJOURN

A motion was made by Bruce Mello to adjourn at 9:18 p.m. The motion was seconded by Stan Noga. The motion carried unanimously.

Respectfully submitted,
Shannon Meckle