

**BROOKLINE SELECTBOARD MEETING MINUTES – JANUARY 8, 2016 - ~~2016~~ FINAL**

**Members Present:** Bernardine Hoard, Dot Maggio, Bruce Mello, Stanley Noga

**Others Present:** Somara Zwick, Archie Clark, Mark Bills, Guy Tanza

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Bernardine Hoard.

**MINUTES**

December 16, 2015: The minutes were reviewed. A motion was made by Bruce Mello to approve the minutes. The motion was seconded by Dot Maggio. The motion carried unanimously.

January 6, 2016: The minutes were reviewed. A motion was made by Bruce Mello. The motion was seconded by Dot Maggio. The motion carried unanimously.

**OLD BUSINESS**

**Boundary Line:** Stanley updated the Board on information he received regarding requirements for adjusting the boundary line between the church, school and field. Stanley noted that there were no Act 250 issues, but there may be requirements by the Drinking Water and Groundwater Protection Division. This will be on a future agenda.

**Finalize Budget:** Somara went over the updated social services appropriation list. Discussion ensued regarding agencies who have not requested by the deadline. It was the consensus of the Board not to include funding for these agencies. The Board reviewed the SeVEDS request in order to consider the benefit to Brookline.

The Board reviewed the Estimated Tax Rate worksheet with Somara and compared to prior year tax rates, noting an increase.

The Board reviewed final budget numbers and discussed further revisions.

A motion was made by Stanley Noga to send a letter to SeVEDS declining contribution for Fiscal Year 2017. The motion was seconded by Dot Maggio. The motion carried unanimously.

Discussion ensued regarding the Revolving Loan Fund. After discussion, a motion was made by Stanley Noga to appropriate up to \$1,000 from the Revolving Loan Fund to cover any deficit left after Somara finalizes the numbers. The motion was seconded by Bruce Mello. The motion carried unanimously.

The consensus of the Board was not to move the remainder of the Revolving Loan Fund into a dedicated Capital Reserve Fund.

Somara summarized that for the final budget, she will pull out the appropriation for SeVEDS, move \$300 of the Senior Solutions appropriation to new appropriations, double check the numbers, and send out final drafts on Monday. It was clarified that they will not be calling organizations that have not submitted requests. They will not be funded unless voters add them to the budget at Town Meeting.

The budget will be approved at the next meeting. Dot and Bernardine will work on the Warning for approval at the next meeting as well.

The Board thanked Somara for all of her help.

**Road Foreman/Road Commissioner:** Mark did not have anything new to report. He noted that they are waiting for the locust beams for Greer Road Bridge, and Kerry is still on board to do the work when the beams arrive.

**Town Meeting Date:** Guy Tanza rescinded his request for an alternate date for Town Meeting.

### NEW BUSINESS

There was no new business to discuss.

### CORRESPONDENCE

The following Correspondence was received:

- Letter of Resignation from Shannon Meckle as Recording Clerk for the Selectboard. A motion was made by Dot Maggio to accept the resignation with regret. The motion was seconded by Stanley Noga. The motion carried unanimously.
- Copy of letter by Somara Zwick to Marc Pickering regarding Brookline Emergency Grant No. EM0099.
- American Red Cross.
- Windmill Hill Pinnacle Association Annual Report.
- Keene Gas leak check report.
- Green Mountain Traffic Control.
- State of Vermont, Dept. of Taxes, Equalized Education Property Form: \$70,732,000.00.
- VLCT News
- EMS World Magazine
- Vermont Agency of Transportation – Certificate of Highway Miles Form
- West River Valley Thrives

### PAY ORDERS

A motion was made by Bernardine Hoard to approve Pay Roll Warrant No. 25 in the amount of \$1,248.43. The motion was seconded by Dot Maggio. The motion carried unanimously.

A motion was made by Bernardine Hoard to approve Accounts Payable Warrant No. 26 in the amount of \$12,306.32. The motion was seconded by Dot Maggio. The motion carried unanimously.

A motion was made by Bernardine Hoard to approve Accounts Payable Warrant No. 26.5 in the amount of \$125.84. The motion was seconded by Dot Maggio. The motion carried unanimously.

### AGENDA FOR JANUARY 20, 2016

- Boundary Lines
- Final Budget Approval
- Warning Approval

Email or call Bernardine with additions to the agenda.

### ADJOURN

A motion was made by Bruce Mello to adjourn at 8:58 p.m. The motion was seconded by Stanley Noga. The motion carried unanimously.

Respectfully submitted,  
Shannon Meckle