

BROOKLINE SELECTBOARD MEETING MINUTES

DECEMBER 2 2015 - FINAL

Members Present: Bernardine Hoard, Stan Noga, Dot Maggio and Bruce Mello.

Others: Guy Tanza (camera), Archie Clark, Mark Bills, Barbra Bourne, and Somara Zwick

CALL TO ORDER: The meeting was called to order at 7:01 pm by Bernardine Hoard.

Approve Minutes of November 18, 2015 meeting: The minutes were reviewed and Stan Noga moved to accept the minutes from November 18 without corrections. Bruce Mello seconded the motion. The motion carried by all four board members present.

A motion was made to change the agenda to conduct Old Business by Bernardine Hoard. Dot Maggio seconded the motion. All were in favor and the motion carried to conduct Old Business next.

Nomination for Hazard Mitigation Advisor: Dot Maggio moved to nominate Stan Noga as the Hazard Mitigation Advisor for Brookline. Bernardine seconded the motion. A vote was taken... all present were in favor of Stan Noga being appointed the Hazard Mitigation Advisor for Brookline. Stan Noga abstained, Mike O'Donnell was absent. The motion passed.

Church/School boundary: Stan Noga suggested that the Selectboard consider extending the boundary line for the church property in one of two ways.

- a) Extend the current line from where it is pinned straight back to the water with land North of the line belonging to the church lot. An easement or a right of way document will be needed to get to the land behind the church.
- b) Move the line to the middle of the current driveway used by the school. Include language that would be an easement for access to the church land north of the new line. The maintenance of the shared road would be shared 50/50 between the church owners (currently the town) and the owners of the school property (also currently the town)

Discussion followed on the two boundary changes. Consideration to have the least invasive and least expensive boundary changes done.

Barbara Bourne asked about the boundary lines by the school and the field. Stan Noga offered to research this in light of possible Act 250 or similar restrictions. Lot sizes should be considered. Bernardine Hoard asked when we as a board would like to do this. Stan Noga suggested in the next 12 months or so. Costs should be included in the Budget planning.

It was suggested that the discussion about the lots be tabled until January 6th meeting. Stan Noga asked how to put the project cost in the budget. Bernardine said we would ask Somara Zwick about that. Guy Tanza reminded the board that monies voted in the next budget are not released until July 2016.

Bernardine Hoard made a motion to table the discussion about the boundary lines until January. Stan Noga seconded the motion. All were in favor of tabling the discussion until next month.

Propane Gas Contract/School Building: Bruce Mello discussed the old underground tanks installed in 1998. Do we want to have above ground tanks now? Bruce has been working with propane providers and presented a contract from Keene Gas which would sell us gas at \$1.35 a gallon. Dot Maggio motioned to accept and sign the contract with Keene gas for propane. Bruce Mello seconded the motion. The motion passed with all in favor.

Stan Noga relayed the Gas Co-op dealings he has had regarding tank exchanges. A discussion followed about the change over from Cota and Cota to Keene Gas contract as well as the location of current underground tanks and proposed above ground tank location. It was decided that the chair of the Selectboard, Bernardine Hoard, had the authority to sign the propane contract with Keene Gas.

Bruce Mello informed the board about the blower testing for the school building. Bruce was able to get Efficiency Vermont people on board with Peter Youst of the Windham heat initiative to get the test scheduled.

There may be money available to convert the lights to a more efficient system in the school building. The preliminary energy audit was reviewed by Bruce and he will go through with the test

Road Commissioner/Foreman: It was noted that the locust stringers delivered to the Greer bridge site need to be straighter and bigger. The ones there are only about 8 inches. It has been determined that the locust needs to be 9 to 10 inches or more. The material was rejected for this project.

Archie Clark said Mark Pickering will get the invoices for the project work completed at the Wellman bridge.

Archie said the sand shed is over 40 years old and is deteriorating. He passed around photographs of the shed showing bowing and lumber fatigue and damage. Mark Bills said the shed will last through this winter. There is a grant application to mitigate sand sheds which are closer than 50 feet of a water way. This grant has a \$300K maximum reimbursement limit. Archie said he would call to find out more about the 80% - 20% grant. It would be due in the summer months. Mark said he would meet anyone interested in seeing the shed in person on Saturday. More information will be available at the next meeting.

Mark Bills reported that all culverts were capped on Putney Mountain and the ditch work by the DuCharms was also done

Somara Zwick asked about the Better Back Roads Grant and Mark said he would contact them in the spring about the grant work

Bernardine told the board that a Special Town Meeting to vote on changing the Town Meeting date in March needed a 30 day warning. Discussion followed about having the town meeting on Saturday February 27th 2016 to accommodate for the primary contingent on the response from the Brookline School District. Guy Tanza said that if we cannot change the town meeting date he would recall his request to change the meeting date.

Barbara Bourne of the planning commission asked for an official directive from the Selectboard to update the Town Plan for 2018. The plan is to work on the survey that would be sent out to the residents. The survey would first be presented to the Selectboard before it was finalized. The survey would be included in the Town Meeting Report. Since this was not on the agenda, the board could not vote on the directive.

Bernardine asked for an email from the planning board with the suggested directive to work on the survey as step 1 for next month's agenda.

Bernardine asked if there was any other old business. Hearing none the Selectboard entered into

NEW BUSINESS at 8:12 pm

Budget Review with Somara Zwick our treasurer.

Somara described each of the paper packets she prepared for the board members. The Highway will be discussed on December 16th as well as Salaries. Board members should prepare for this next meeting.

A question was asked about the Auditors Deadlines for the Town Meeting Booklet if the Town Meeting was moved to February 27, 2016. The residents would need the books ten days before so that would be February 17, 2016.

The Auditors are: Heidi Nystrom, Kendra Brooks and Frank Rucker.

The town operations year to date financials will be emailed.

Bernardine will request clarification from Nbfd about their mutual aid request.

Rescue Service contract is for \$14734.00

We should soon learn of the WSWMD fee

We will vote on any new appropriation requests and review old requests if there is not a benefit for this town.

VLCT website has information on how to place an article

Discussion on the line items in the budget comparisons followed with more time needed at the next board meeting on December 16th.

Correspondence Review:

- 1) Senior solutions request for appropriation for \$350.00 ***** (SZ will check on the amount)**
- 2) Moore Free Library request for appropriation for \$200.00
- 3) Zoll Emergency Services advertisement for ADE purchase
- 4) Windham County Sheriff letter regarding their new rate for contracted Municipal Law Enforcement
- 5) VT Association of Chiefs of police Luncheon invitation for January 12th
- 6) SEVCA appropriation request for \$465.00
- 7) Project Feed the Thousands donation request
- 8) Windham Solid Waste District proposed budget letter with town assessment
- 9) The CURRENT appropriation request for \$250.00

Pay Orders:

Bernardine Hoard motioned to approve the Accounts Payable Warrant #21 in the amount of \$56234.40. Dot Maggio seconded the motion. All were in favor and the motion passed.

Bernardine Hoard motioned to approve the Pay Roll warrant # 22 in the amount of \$1346.42.

Stan Noga seconded the motion. All were in favor and the motion passed.

Set agenda for December 16, 2015:

- 1) Budget
- 2) Plan Meeting
- 3) Email Bernardine with changes.

Bruce Mello made a motion to adjourn the meeting. Stan Noga seconded the motion. All were in favor. The meeting was adjourned at 9:29 pm