

BROOKLINE SELECTBOARD MEETING MINUTES – OCTOBER 21, 2015- FINAL

Members Present: Bernardine Hoard, Bruce Mello, Dot Maggio

Others Present: Tina Bills, Mark Bills

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Bernardine Hoard, Chair.

MINUTES

October 7, 2015: The minutes were reviewed and the following correction was suggested:

- Under Executive Session, Dot noted her motion was to reenter regular portion of the meeting, rather than to come out of Executive Session.

A motion was made to approve the minutes by Dot Maggio, The message was seconded by Bruce Mello. The meeting carried unanimously.

MEMBERS OF THE PUBLIC

Scheduled Members of the Public:

Tina Bills was present to have a discussion with the Selectboard about the school building. She noted that she would like to discuss the lease, which is expiring July 1. She explained the importance of having advance notice of any changes in the lease, noting that in order purposes, there needs to be a lease in place. Additionally, staff will need to make adjustments, as well as the families the daycare serves.

Dot noted that the lease requires the tenant to write a letter within 6 months of the end of the lease stating that the tenant would like to pursue a lease. Dot suggested a subcommittee to sit down and go over the lease, and then have some negotiation meetings.

Regarding the heating system, Tina noted for the record that Peter Noble has been great to work with. She indicated that they had been struggling for four years with the heating system. Discussion ensued regarding the heating system, improvements made, and improvements yet to be made.

Discussion ensued regarding the items in the basement. Dot and Bruce will go do an inventory. Tina noted that she respects what the town has to do in order to keep expenses down, but that it needs to work for her as well. Discussion ensued regarding expenses. Tina offered to show her expenses to the Board so they can get an idea of the whole picture.

Dot and Bruce agreed to meet with Sunny Lane and work on energy efficiency and the lease.

OLD BUSINESS

School - Heating System: The Board reviewed Peter Noble's bill in the amount of \$2,036.00 for work completed Discussion ensued regarding the purchase policy.

A motion was made by Dot Maggio to approve the \$36.73 overage on Invoice No. 1890. (Original quote was \$2,000.00.)The motion was seconded by Bruce Mello. The motion carried unanimously.

The Board reviewed Peter Noble's proposal for continued work for \$2,580.00. Discussion ensued. Guy Tanza recommended that the Board make sure Peter is aware that if there is a change from the estimate, the town needs need to be notified.

The Board discussed fuel and propane contract and prices. The Board will hold off on making a decision on the propane contract until Bruce comes to the next meeting with propane prices.

A motion was made by Dot Maggio to approve Peter Noble's estimate for final work in the amount of no more than \$2,600.00 for Sunny Lane Daycare. The motion was seconded by Bruce Mello. The motion carried unanimously.

Road Foreman: Bernardine asked for an update on Wellman Bridge. Mark Bills noted that Archie is working out of town, and the work should be completed within the next week or so. The road will need to be closed and there will be detour signs.

Mark reported that the locust are cut and ready to be shipped for the Greer Road Bridge. He stopped to pick up the invoice, but no one there, so he left an address.

The Board asked whether Mark was okay with all of the project deadlines approaching, and Mark felt that he was fine with them.

Greer Road Bridge: The Board discussed the timeline for completion of the bridge. Discussion ensued regarding the insurance certificate required in the bid. Bruce will email the contractor and get the insurance certificate.

School: Dot presented invoices for mowing the field, totaling \$120.00. Dot will contact him and let him know to reissue the invoices to the Selectboard. Next year, the mowing will need to be revisited. Dot also reported that the fencing is down at the soccer field and needs to be replaced.

NEW BUSINESS

The Board reviewed suggestions received from Gary Lavorgna regarding cutting trees between the church and the school to allow for more parking, a welcome packet for new residents, and a stone ramp at the northwest door of the church. Discussion ensued.

CORRESPONDENCE

The following correspondence was received:

- Letter from Fitts, Olson & Giddings
- Correspondence from Treasurer regarding Sunny Lane invoices
- Cota and Cota Heating Oil Contract
- Women's Freedom Center Appropriation Request
- Green Up Vermont Funding Request
- SEVWA Appropriation Request

PAY ORDERS

Bernardine mentioned that when placing ads in the newspaper, to use fewer words whenever possible, to keep costs down.

A motion was made by Bernardine Hoard to approve Payroll Warrant No. 16 in the amount of \$1,252.63. The motion was seconded by Dot Maggio. The motion carried unanimously.

A motion was made by Bernardine Hoard to approve Payroll Warrant No. 15 in the amount of \$1,856.90. The motion was seconded by Dot Maggio. The motion carried unanimously.

AGENDA FOR NOVEMBER 4, 2015

- School

Board members will email or call Bernardine with additions to the agenda.

ADJOURN

A motion was made by Dot Maggio to adjourn at 8:15 p.m. The motion was seconded by Bruce Mello. The motion carried unanimously.

Respectfully submitted,
Shannon Meckle