

BROOKLINE PLANNING COMMISSION

Minutes

November 12, 2015 – Brookline Town Office

Present: Tom Kavet, Charlie Ezequelle, Barbara Bourne, Suzanne d'Corsey

- Meeting called to Order 7:04 pm
- Minutes approved from September 10, 2015 Meeting
- Follow-Up Items from September Meeting

WRC support and follow-up actions associated with Hazard Mitigation/Emergency Plan; Barbara and Tom and members of the selectboard attended the meeting. Currently waiting to hear back from Alyssa Sabetto, anticipate at start of next year

Tom reported that the completed FY16 Municipal Planning Grant application for Brookline has been submitted and received by ACCD.

Tom produced a timeline planning sheet for PC activities and commitments which was reviewed for any pending PC Tasks

Town Plan and Survey: Discussion included to whom to make the survey available, and how. Intending on having the completed survey for inclusion in town report.

Timeline for Town Plan:

- Barbara to attend the next Selectboard meeting to coordinate our activities with the Selectboard and solicit input at various points in the process
- Late December 2015, draft completed of survey for Town Plan
- January 13, 2016 (pending date) meeting of BPC, survey content will be reviewed and finalized. Selectboard welcome to attend.
- Late January 2016- BPC will finish preparing the survey, upon which it will be offered to Selectboard for feedback.

- Mid February 2016- Print survey and distribute in time for Town Meeting, both online and mailed paper copy, and to include with Annual Report, with instructions to bring form to town meeting if possible
- March 15, 2016- Final deadline to submit survey forms to BPC
- Late May, 2016- BPC will process results, put in write-up of plan, and submit Town Plan to Windham Regional
- Jan 2017 Town Plan to Selectboard
- January 2018- Selectboard votes to adopt plan
- Adoption date 2018.

Barbara will check for new issues or criteria, and template to be used, with John Bennet at Windham Regional

- New Business

Stan Noga was unanimously nominated for consideration by the Selectboard to be the Town Administrative Officer for purposes of discharging the duties and responsibilities outlined in Section VIII of the Brookline Flood Hazard Area Bylaws

- Correspondence

Via email- from Windham Regional Commission November 12, 2016- Nov 18 meeting re State Energy Matters, at Brattleboro high school. PSD public hearing. Will bring this to attention of selectboard if any of them want to attend.

- Other

Pending possible change of BPC meetings to 2nd Wednesday of each month

- Discussion of Agenda Items for December 10, 2015 Meeting
- Move to adjourn – 8:23 pm