

September 17, 2015  
TOWN OF BROOKLINE  
PO Box 403  
736 Grassy Brook Road  
Brookline, VT 05345

## INVITATION TO SUBMIT PROPOSAL FOR SERVICES

The Town of Brookline will retain the services of a qualified Contractor for:

### **Bridge Improvements to the Bridge known as the Greer Road Bridge**

The project includes but is not limited to:

Inspection and replace any of the six current beams of the timber superstructure (beams) as needed. Install 5 new locust beams in between and/or beside the existing locust beams. Removal of bridge decking as needed in order to inspect and/or replace existing beams as well as enable installation of the new beams. Installation of a “rub rail” on both sides of the bridge deck. Shim stones in the current bridge abutments as needed. Must obtain any permits and be in compliance with and meet the permitting requirements of entities having jurisdiction, which may include Vermont Agency of Natural Resources, US Army Corps of Engineers, the Vermont Division of Historic Preservation and NEPA (detailed scope of work below).

The town of Brookline will supply materials and fasteners. Town will deliver materials to the site. Contractor must supply own equipment in the performance of the job. Care must be taken to remove one beam at a time to not cause damage or movement of the stone abutments.

Provide specifications, required permits, easements, and project inspection as needed.

This is a Lump Sum project. There will be no progress payments for the lump sum bid, final payment will be issued after work has been accepted by the Town.

#### Project Priorities:

Provide a quality product.

Provide the best price for the scope of work identified.

Cost effectiveness and efficiency are required.

Quality of construction project and elements in a workman manner.

Compliance with NEPA and other state and federal regulatory requirements as applicable.

#### Project Information:

Project information and arrangements for inspection of the current bridge to gain a better understanding may be obtained prior to the bid by contacting:

Road Commissioner, Archie Clark (802) 365-7584

An inspection of the Greer Rd will be made for bidders with the Brookline Road Foreman, Everett Mark Bills, on Wednesday, October 23, 2015. Said inspection shall commence by meeting at the Brookline Town Office on said date at 8:00 AM.

Project Location:

**Intersection of Parker and Greer Roads**

General:

- 1) Work closely with the Town and Road Commissioner and/or Road Foreman.

Scope of Work:

- 1) Demolition and/or disposal of decayed or beams of insufficient carrying capacity
- 2) Installation of new locust beams as both replacement of beams removed and installation of new beams between the old beams to increase the carrying capacity of the bridge.
- 3) Remove decking to permit work to be performed. And, reinstallation of decking as appropriate
- 4) Dress slope of south and north ends of bridge as needed for smooth and easy access.
- 5) Dress slope of north east corner with approved dense graded crushed stone in accordance with specifications
- 6) Install rub rail on both sides of bridge.

Stream Protection:

Contractor shall, prior to the start of construction, use necessary environmental controls to protect the stream from any falling debris or runoff. Environmental controls shall be constructed and maintained in accordance with best management practices throughout the duration of active construction.

Safety:

The Contractor shall maintain a safe working environment on the jobsite in accordance with VOSHA and OSHA standards.

Notice to Bidders:

The Contractor is hereby notified that in the absence of an Engineer, Brookline Town Officials, the Agency's Safety Officer and the Agency's Hazardous Materials and Waste Coordinator shall each have the authority to suspend work when they determine that a serious safety or

environmental violation exists on the job site. The period of time work is suspended due to a serious safety or environmental violation will not be justification for an extension of time.

#### Traffic Control:

The bridge shall be closed to all traffic during construction.

The Contractor shall develop and implement site specific traffic control and protection plans in accordance with the latest version of the Manual on Uniform Traffic Control Devices. No work shall commence until the Traffic Control and Protection Plan has been approved by the Town and State.

#### Utilities:

Existing aerial and underground facilities will not be adjusted for this project. The Contractor is cautioned to protect any facilities from damage. The Town of Brookline is under the understanding that there are no such facilities in this location.

Employees or agents of utility companies are to be allowed free and full access within the project limits with the tools, materials, and equipment necessary to install, operate, maintain, place, replace, relocate, and remove their facilities.

There will be no extra compensation paid to the Contractor for any inconvenience caused by working around and with the companies.

Act No. 86 of 1987 (30 VSA Chapter 86) ("Dig Safe") requires that notice be given prior to making an excavation. It is suggested that the Permit Holder or his/her contractor telephone 1-888-344-7233 at least 48 hours before, and not more than 30 days before, beginning any excavation at any location.

Should the Contractor desire additional adjustments of the utility facilities for his/her convenience, proper arrangements shall be made in conformance with Subsection 105.07 of the Standard Specifications for Construction.

#### Drives

The Contractor shall maintain a safe access to all drives and intersecting side roads at all times during the construction of this project.

#### Project Schedule:

The closure period (completion of project) shall not commence prior to 10/07/2015 and the closure period shall not extend beyond 11/01/2015.

Request for Proposal Details:

Proposals will be received until 5:00 PM on 10/07/2015 at the office of the Brookline Town Clerk, 734 Grassy Brook Rd, Brookline, VT with a mailing address of PO Box 403, Brookline, VT 05345. Open hours of the Brookline Town Office are Tuesday and Thursday of each week from 9:00 AM to 2:00 PM and the first Saturday of each month from 9:00 AM to 2:00 PM. The Town Office telephone number is 802-365-4648.

Proposals shall indicate the intended schedule, steps and tasks that are proposed by the contractor, and shall contain a cost estimate for the proposed services.

Evidence of insurances and/or bonds as applicable and standard in such projects shall be included with the written bid at the time of bid submission as indicated in this Invitation.

The proposals shall be submitted in 2 copies.

The Town may waive any informalities, technicalities, minor defects or reject any and all Proposals. Any proposal received after the time and date specified shall not be considered.

The Town may make such investigations as they deem necessary to determine the ability of the contractor to perform the work, and the contractor shall furnish to the owner, All such information and data for this purpose as the Town may request.

Contract Award:

Award of the Construction project will be made by the Town of Brookline Selectboard following the review of the proposal by the Town during its regularly scheduled Selectmen's meeting on 10/07/2015.

The Town of Brookline reserves the right to accept any bid and/or reject any or all bids for reasons that it feels necessary and/or appropriate.

Attachments:

Town Highway Map



