

# BROOKLINE PLANNING COMMISSION

## Minutes

August 13, 2015 – Brookline Town Office

Present: Tom Kavet, Charlie Ezequelle, Barbara Bourne, Suzanne d'Corsey

Members of the Public: none

- Meeting called to Order: 7:09 pm
- Minutes approved from July 9, 2015 Meeting
- Follow-Up Items from July Meeting
  - Barbara re: WRPC Support for Emergency Plan

Barbara shared information from Alyssa Sabetto of Windham Regional Commission concerning developing a Hazard Mitigation Plan, including grant and helpful start-sheet information, and the suggestion to create an 'emergency' committee. Barbara will continue to follow up with Alyssa.

- Suzanne- conveyed details from the Vermont Open Meeting Law Booklet on new protocols for Posting Minutes.

Barbara shared information from John Bennett at WRPC, who provided details and support for Brookline applying for a grant to help with the rewriting of the 2018 Town Plan. He provided a link to the DHCD's FY16 MPG application web page, to be submitted by September 30, 2015. Charlie will start the application, with input from the rest of the Planning Commission. Results of the grant application will be known by November/December 2015, which include support from WR as well as help to defray costs of the Brookline Town Plan survey.

- Other

Comments, Discussion or Ideas, if any, Related to Public Input at July PC meeting- Use of school & church – received with interest and appreciation, no responses at this time

- New Business

Updated Town Plan and Survey Schedule-

1. Planning Application by September 30, 2015
2. Process the survey
3. 1st draft of the plan by Fall of 2016
4. Receive comments, including from Selectboard- by May 2017
5. Selectboard submits Town Plan to Windham Regional for approval
6. Formal Adoption of Town Plan January 2018

Two ideas for the Brookline Town Plan survey being disseminated were via an email list, and to include the survey in the Town Report, which people could return at the Town Meeting. Suzanne will investigate the protocol for email lists for the town.

- Correspondence

July 8 -Letter re WR for Municipal Planning Grant w/application period, for Sept 30 deadline. (see notes above from John Bennett)

Proposed Town Plan draft 6.1 Town of Westminster VT

August 11- Notice of 1<sup>st</sup> public hearing of proposed Town plan of Westminster Plan for September 10

Floodplain Administrator training notice via printed email- 1 day training on responsibilities of administrator, September 3, 2015

July 24- printed email- notice of Rockingham PR Public Informational meeting on I(66) – I-91 #24 Bridge replacement bridge project

- Other

Discuss any Agenda Items for September 10, 2015 Meeting –  
Reiterated follow-up with various tasks, as noted above

Adjournment – 7:55 pm