

# **BROOKLINE CHURCH ADVISORY COMMITTEE MEETING**

**TUESDAY 10/21/2014**

**7:00 PM**

**AT**

**BROOKLINE TOWN OFFICE**

**GRASSY BROOK ROAD**

- 1) Call meeting or Order 7:00 PM
- 2) Review Minutes of meeting 10/6/2014
- 3) Review Building Analysis Overview – Continue to review, discuss and decide repairs , money, time considerations and **make decisions**.
  - a) Prioritize repairs with above in mind
    - 1) Non-grant work for little or no money to be done now
    - 2) Repairs to be Grant Funded
    - 3) Window repair re-consideration
    - 4) Set date and time for site inspection by committee members
    - 5) Establish what cash amounts to be used now and what amount to be held in reserve for emergencies and matching grants.
- 4) Helen Samuels – Grants investigation presentation – summary
  - a) Prioritize by grant type, purpose, amount and deadline dates.
  - b) Begin Application(s) process
  - c) Other as needed
- 5) \$100.00 Slate Purchase Approved by Selectboard
  - a) Particulars of slate payment and pick-up (who, when, etc.)
- 6) Review Findings Regarding Donations
  - a) Accounting of
  - b) Tax Code Applicable
- 7) Facebook Page for Historic Brookline, VT, Church Renovation - Peter.
  - 1) Update
- 8) Tasks which committee members can perform/do between formal meetings.
  - a) Clean out attic and stairway to belfry
  - b) Brush and Tree cutting along Road side and interior of lot
  - c) Grant write-up
- 9) Retreat Overview of Grants and Project Management

- a) Vision for property
- b) Uses for/of property
- c) Fundraising
  - 1) Use Vermont State Library or Middlebury College Library Computer
  - 2) 65% Rule
  - 3) Personal Visitation
  - 4) General type of fundraising

10)Adjourn meeting 8:30 PM